

# BINGLEY TOWN COUNCIL



Cottingley Community Centre, Littlelands, Cottingley, Bingley, BD16 1AL

## MINUTES OF THE NEIGHBOURHOOD PLAN WORKING GROUP MEETING HELD AT BINGLEY METHODIST CHURCH, HERBERT STREET, BINGLEY ON MONDAY 2<sup>ND</sup> SEPTEMBER 2019

Start: 6:30pm

Finish: 7:35pm

<b>Councillors present:</b>	Dawson, Drucquer, Owen and Williams
<b>Councillors in attendance not a member of this working group:</b>	
<b>In attendance:</b>	Laura Jowett (Administrative Officer)
<b>Non Councillor members of the working group</b>	Mr Dekker, Ms Gibbons, Mr Meggitt, Mr Quarrie, Mr Urwin (part of the meeting)
<b>Members of the public:</b>	None

### 1920/23 Apologies for Absence

- a) To note apologies for absence
- b) To receive and consider apologies for absence
- c) To approve reasons for absence

Ms Hardman and Reverend M Weaver had given their apologies and reasons for absence.

**Resolved** to approve the reasons for absence for Ms Hardman and Reverend M Weaver.

Councillor Barton, Councillor Brazendale and Mr Lakin were not present.

### 1920/24 Disclosures of interest

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest
- c) To grant any requests for dispensation as appropriate.

None received.

### 1920/25 Minutes

To approve the minutes of the meeting held on Wednesday 17<sup>th</sup> July 2019

**Resolved** to confirm as a correct record the minutes of the meeting held on 17<sup>th</sup> July 2019.

### 1920/26 Public Participation

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chairman

None

### 1920/27 Updates

- a) To receive an update on the stage each document has reached
- b) To receive an update on funding
- c) To receive an update on Bradford Council's revised housing requirements
- d) To receive an update on advice received about the list of Green Spaces
- e) To receive an update on Andrew Towlerton Associates availability to attend future meetings and consider making a recommendation to the Planning Committee about attendance at

#### **future meetings**

- a) An update was provided identifying the stage each document has reached. All documents have been approved, in draft format, by the Planning Committee and are available to view on the Bingley Town Council website.
- b) Bingley Town Council was successful in its application for a grant from Locality of £1,700. This will be spent on renewing the Parish Online license and on the consultation events. The AECOM Housing Needs Assessment is now underway following the publication of Bradford Council's updated Strategic Housing Market Assessment. The first draft from AECOM is expected in September.  
Bingley Town Council have applied to AECOM for two further technical support packages. These are for Design Codes and Master Planning. A decision is expected in early September. If approved this should enable Bingley Town Council to apply for further funding from Locality.
- c) An update was received. The reduction in overall housing requirements, and the impact on Bingley's Neighbourhood Plan, will be discussed further when Andrew Towlerton Associates are able to attend a meeting.
- d) The information and advice about the list of green spaces will be considered following the consultation events and any feedback received from the community.
- e) **Resolved** to recommend that the Planning Committee approve expenditure for Andrew Towlerton Associates to attend the Neighbourhood Plan Working Group meeting on Monday 18<sup>th</sup> November.

#### **1920/28 BMDC Consultations**

- a) **To consider the call for employment sites and to consider making a recommendation to the Planning Committee**

**Resolved** to recommend to the Planning Committee that the draft employment chapter is sent to Bradford Council to reflect the broad thinking on this subject, rather than identifying potential sites.

#### **1920/29 Consultation Events**

- a) **To review materials for forthcoming consultation events**
- b) **To consider arrangements for forthcoming consultation events.**

Mr Urwin arrived at the meeting at 7.15pm.

The display boards were presented to the working group and arrangements were discussed. The Neighbourhood Plan Working Group were pleased with the display boards which had been prepared by members of the Events, Marketing and Communications sub-committee.

#### **1920/30 Next Meeting of the Neighbourhood Plan Working Group**

##### **To agree the dates of the next meetings of the Neighbourhood Plan Working Group**

The next meetings of the Neighbourhood Plan Working Group will be held on Tuesday 15<sup>th</sup> October at Bingley Methodist Church and Monday 18<sup>th</sup> November at Church House.